

2019 Northern Indoor Performing Arts Chaperone Responsibilities

CHAPERONE RESPONSIBILITIES:

1. Sign in at the **SLC** and receive badge on the morning of competition.
2. Arrive to competition the same time as the kids.
3. Help the kids get ready – All Kids, not just your own.
4. Make sure they're ready on time.
5. Make sure they're where they're supposed to be (warm-up, retreat, helping other teams, etc.)
6. Accompany girls to the restroom. – Middle School
7. Take them to eat. – Middle School
8. Accompany them to the gym to watch other teams.
9. Make sure they're following the rules.
10. Make sure all students are provided for.
11. They are not to have phones in the gym at all. If you see them and the kids are on them, take them. Being on phones during another group's performance is very disrespectful.

EXPECTATIONS FOR CHAPERONES

All chaperones should check in at the candy gram table at the SLC on the Saturday morning of each competition BEFORE the buses leave. At that time you will receive your chaperone badge and instructions for the day. If you cannot sign in due to an extenuating circumstance, please notify one of the board members or we will assume you will not be volunteering on that particular day.

1. **All chaperones must have their clearances. You will not be able to help in any way on competition days (even helping your own daughter do her hair/make-up at the SLC PRIOR TO leaving the competition) unless you have your clearances. It is too difficult to keep track of persons without their clearances on competition days.**
2. Know that being a chaperone is a **full day commitment**. Chaperones are expected to stay for the entirety of the competition and may not leave until all girls are loaded onto the bus. If you cannot stay the entire day, please do not sign up to chaperone that day.
3. KIDA rules allow 7 adults (instructors/chaperones/prop help) in free for each team. Most times we can get everyone helping on a particular Saturday on that list and in for

free. There are, however, times when we have more people helping than we have space for. In those instances, some of the chaperones may have to pay to get in.

4. Give POSITIVE support to the group especially after a performance.
5. Provide CONSTRUCTIVE comments and be FAIR with the students you are with.
6. Always speak to the students in a POSITIVE manner. Do not yell, scream, or speak harshly to the girls within your care.
7. Have a good time and ENJOY yourself, but remember that your first responsibility is always to the group.
8. Be a good example at all times. Students will mirror what they see from adults.
9. Be CONSISTENT with the rules and regulations of the group.
10. SUPPORT AND ENCOURAGE the directors and staff.
11. Do not complain in front of any students or other moms.
12. Do not denigrate other teams we may see at competitions.
13. Do not hesitate to volunteer your services when needed. Sometimes high school chaperones will be asked to watch middle school students and vice versa. We must all help one another.
14. Do not contradict decisions that have been made by the director and the staff.
15. Do not drink, use improper language, smoke or engage in any other negative behavior when chaperoning at these competitions.
16. Do not speak about other parents or students in any negative way.
17. Always make sure the students and parents of our team are being respectful of the schools that we are visiting.
18. When the girls in your care are not eating, changing, or preparing to compete, you should take them to the gym to watch other teams. You may ONLY sit on the spectator side if there is a second floor in the gym. If there is no balcony in the gym, you must sit on the team side of the gym. No matter where you sit, you should all sit together.
19. Sit with the students on the team side while other Northern teams are performing.
20. Make sure students re-hang all uniforms in their garment bag after they have finished performing. Have students in your care give garment bag to mothers in charge of uniforms so that bag can be inspected prior to leaving the competition site.
21. Check the changing room to make sure no one has forgotten any items. Make sure changing room is neat and tidy prior to departure.
22. If a student is going home with a parent, check with Sheri Henry to make sure a note was given to her that morning
23. Allow students to participate in the group dancing at the end of a competition. However, there should be no suggestive dancing or inappropriate behavior. If you see anything that is not appropriate, please ask the students to stop.
24. If you have any questions, don't hesitate to ask a committee member.
25. If you have any difficulties with a student, please see Sheri Henry (717-919-1465) for assistance. The directors and staff are most likely with other groups getting them ready for their performance. Please don't call them.

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CHAPERONE AGREEMENT STATEMENT

I, _____, have read, understand, and agree to abide by the expectations set forth for all chaperones during the entirety of the **2019** Indoor Season.

Signed: _____

Date: _____