**NMB Meeting Minutes**

**4/11/2022 at 7:00 PM**

**CALL TO ORDER at 7:01 PM**

**OFFICERS PRESENT:**

President: Shelly McCartney (also BOD member)

Vice President 1: Steve Harriman

Vice President 2: Brian Falck

Treasurer: May Gallagher

Assistant Treasurer: Danielle Harriman

Secretary: Michelle Singer

Assistant Secretary: Heather Waybright

Publicity Director: Carol Bushey

Ways & Means: Liz Kuzma

Assistant Ways & Means: Jill Sprigg

**BOARD OF DIRECTORS PRESENT:**

Kris Garverick

**GENERAL MEMBERS PRESENT:**

Kale Stone

Cheryl Shirk

Kurt Bangs

Deb Bangs

**DIRECTORS PRESENT:**

Mrs. Laura Bissel (HS Chorus)

**APPROVAL OF OLD MINUTES:**

1st – Carol Bushey, 2nd – Kurt Bangs

**DIRECTOR’S REPORTS:**

**DIRECTOR'S REPORT**

* Mrs. Sheri Henry (Indoor Director):
  + KIDA Championships were a success! We had 3 great shows!
    - JV finished 10th (against HS teams)
    - Varsity finished 4th
    - Percussion finished 2nd
  + Thanks to everyone that helped with the Home Show.
  + TIA Championships at Donegal HS 4/23/22.
* Mrs. Laura Bissel (HS Chorus):
  + Prepping for Chorus concerts
  + 5/28/22 Senators game – Bear Singers; information coming
* Mrs. Allison Ometz (MS Chorus):
  + NMS Chorus is hard at work preparing for the concert 5/17/22.
  + Saturday, 4/16/22 the 6th graders were invited to participate in an elementary choral festival with the “York County Honors Choir”. They had a wonderful time making new friends and working with a Master Conductor, Rachel Pollard. The day ended with a concert for family and friends at Dover HS.
  + Select Choir is preparing 2 songs for the concert 5/17, as well as rehearsing the Star Spangled Banner for the Senator’s Game on 5/26/22.
* Mr. Chad McCartney (MS Band Director):
  + Summer Lesson format 2022:
    - The music dept. has established two $1,000 line items in the Booster budget for summer lessons (one for MS, one for ES).
    - Summer lesson rate had traditionally been $50 for five lessons. Unsure of last years’ rates. Checks were made out to NYCSD, timesheets were completed, and payments were made via direct deposit (signed by Mrs. Murray). Teachers were paid at the professional rate of $34/hr (approx.).
    - Proposal made this year to business manager of district and approved as:
      * Teacher: defined as a NYCSDemployee with all clearances. PREFERRED member of the NYCSD music dept.
      * Teachers collect checks from students/parents at their first summer lesson (made out to Northern Music Boosters) and remit them to the boosters (box in HS or MS).
        + These funds would be deposited into the summer lesson accounts.
      * Teachers track their hours/students and submit an invoice at the end of their five weeks of lessons.
        + Should each teacher provide a tentative schedule of lessons by the end of the first week? Submit to the Boosters? Dept. Chair?
        + FLAT-RATE vs. HOURLY RATE (these should produce the same number)

Flat rate: # of students x $85 (which is 2.5 hours, five ½ hr sessions, at $34/hr).

Hourly rate: teachers keep track of the total number of hours and multiply by $34.

Is there a preference?

* + - * If money is left, the remaining balance transfers to the general fund.
      * If money is overdrawn, then music dept. will shift funds to fill the gap.
        + Track all data and review it for future planning.
        + The end goal is to make this a re-occurring line item so that we do not have to rely of grant writing.
      * Alternative: Return to applying for annual grants from the PBF.
      * 2nd Alternative: not yet approved by Mr. Young – increase rates and pay teachers directly.
* Good feedback from Army on recent visit.

**TREASURER REPORT:**

\*\***Please select ‘Friends and Family’ option when using PayPal to make purchases to avoid fees!!\*\***

Student accounts are up to date on Booster Website. Any questions contact May.

Treasurer’s Report was made available to attendees for discussion and review.

* Disney Acct. Beginning Balance = $3,067.30. Ending Balance = $1,269.30
* Reserve Acct. Beginning Balance = $9,627.19 includes Credit Card rewards. Tractor Purchased for $3,000. Ending Balance = $6,627.19
* Indoor Acct. Beginning Balance = $3, 785.21. Ending Balance = $1,922.21
* Student Accts. Beginning Balance = $12,364.88. Ending Balance = $12,364.88
* Primary Acct. Beginning Balance = $18,397.90. Ending Balance = $15,001.19
* Scholarship Fund Balance = $1,059.00. $250.00 will be sent to District.
* PayPal Acct. Current Balance = $447.00
* Credit Card Current Balance = $0

**Approval of Treasurer’s Report**: 1st – Steve Harriman, 2nd Carol Bushey

* Received letter from IRS that 501c3 is revoked. 2020 taxes were filed on paper and was rejected. Needs to be filed electronically, which was a new law made in 2018.
* Last taxes filed was 2018.
* Treasurer provided print out of needed information. One requirement was a change to the By-laws. Need to add Article 10 that addresses where remaining assets would go if organization would dissolve. Motion for assets to go to Polar Bear Foundation made and approved by majority vote.
* Goal is to submit changes/forms by 6/1/22.
* We cannot solicit until this is submitted.
* Fee of $600.00 to apply.

**PUBLICITY REPORT:**

* Published concert dates, link for the home show, scholarship reminders on the Northern Music Booster

Facebook page and Instagram. Will continue to post updates weekly.

* NMB sold concessions for the Middle School Musical (3/18 and 3/19) and for the All-district Orchestra concert on Thursday 3/31/22.
* A TTSU will be created for donations and volunteers for the May concerts.
* Liz created a poster to advertise the Hershey Volunteer program which will be displayed along with the booster poster. All proceeds go to the general booster budget.
* Send out Sponsor letters early June for 2022-2023 school year.

**UPCOMING EVENTS:**

* Spring Concerts: need Booster presence…How to increase interest/participation? Play PowerPoint before concerts. Candygram table. ?Ad in programs?
* Next Friday – marching practice for Disney parade.
* 1st Concert is MS on 5/5/22.
* Officer and BOD nominations and voting. Will use Survey Monkey again. Carol will send email to try to get additional members prior to nominations and voting. Michelle Singer will take lead on the nomination and voting emails and Survey Monkey ballots. New members can submit payment via PayPal account.
* Deadline for teachers to submit Budget requests for next year set for Thursday, 5/26/22.

**SCHOLARSHIP:**

* 1 applicant so far. Deadline is Friday, 4/15/22.

**FUNDRAISERS:**

* Sponsorship letters to go out in June. Will need to pay to print.
* Flower Basket Fundraiser: earnings not available. 22 baskets were sold.

**ONGOING BUSINESS:**

* Ometz Memorial – email sent to department-wide list for donations.
* Disney Trip – meals included/not included up to date.
  + Best way to purchase fuel for equipment trucks? Visa gift cards.
  + Luggage drop-off is Monday 4/25/22. Volunteers needed to load truck.

**MOTION TO ADJOURN:** 1st – Steve Harriman, 2nd – Liz Kuzma

Meeting adjourned at 8:17PM

**UPCOMING MEETINGS: MEETINGS HELD 2ND MONDAY OF THE MONTH**

6/13/22 (End of year meeting)

No July meeting

August 2022 – date TBD – will start 2022-2023 year