

## **NMB Board Meeting Minutes**

**9/9/2019 at 6:30 PM**

**CALL TO ORDER at 6:34 PM**

### **BOARD MEMBERS PRESENT:**

President: Carrie Allen  
Vice President: Traci Keiffer  
Treasurer: Jamie Markle  
Secretary: Michelle Singer  
Fundraising Co-Chairs: Liz Kuzma & Shelly McCartney

**DIRECTORS PRESENT:** Mr. Andrew Sheffer, Mrs. Laura Bissell

**APPROVAL OF OLD MINUTES:** The minutes were approved. Liz Kuzma 1<sup>st</sup>, Jamie Markle 2<sup>nd</sup>

### **DIRECTOR'S REPORTS:**

Mr. Andrew Sheffer (HS Band) –

- Marching Band will not attend football game on Friday, 9/13/19 due to field conditions and small visitor section.
- Saturday, 9/14/19 – will have practice 3:00-7:00 pm
- Marching Band is going well.
- Received a bill from Schumacher's
- Drum wraps were ordered by Percussion Instructor. Total is \$513.05. Order was not included in the budget.
  - \*Question raised if staff were asked what they needed prior to submission of budget.  
Yes
  - \*Request was voted on and was denied since this was not included in the budget.
- Staff contracts are complete but missing a completed contract from one guard instructor. Will wait to review until all contracts are received.
- Found a truck driver for pay per trip. Needs commercial Class A License.
  - \*7 trips total this year, will cost approximately \$700.00 for the year.
  - \*Will need contract
  - \*Pay \$499.00 in check, \$1.00 in cash to keep under \$500.00 tax threshold. Remaining money will be paid using donation money from 'Penny Wars'.

Mrs. Allen did reach out to all school music staff and provided prior meeting minutes and invited them to board meeting.

### **TREASURER REPORT: Jamie Markle (Treasurer)**

- Laptop – prior vote was for the cost to not exceed \$500.00.
- The new laptop will cost \$298.99. QuickBooks 19 will cost \$198.99. This brings the total to \$550.12. Motion to amend prior motion to say, 'not to exceed \$551.00'.
  - \*Motion approved – 1<sup>st</sup> Jamie Markle, 2<sup>nd</sup> Shelly McCartney
- Deposit made on Saturday in the amount of \$9088.86 from football game against Mechanicsburg.
  - \*Boosters have been accruing fees in the amount of \$3.00 per bag for each night drop deposits.

Jamie spoke w/ a bank representative. New contract can be signed to change account type. Will have new bags that have keys. Indoor and primary account have accrued fees in the past.

\*Current account is set up for a business checking account (Boosters are non-profit).

-Any deposit greater than \$5000.00 cash will have a fee of \$0.25/\$100.

\*If account changed to a business checking plus account:

-\$3.00/bag for night deposit, but cash limit increases to \$10,000.00 without a fee so long as the account balance is kept above \$5000.00. If balance drops below \$5000.00, then a \$25.00 maintenance fee will be applied.

\*\*\*Decision will be left to the Booster treasurer and co-treasurer.\*\*\*

**SCHOLARSHIP FUND:** 1 volunteer to help (Erin Seltzer), would like one more.

**FUNDRAISERS:** Shelly McCartney and Liz Kuzma

- ❖ R&K Subs – Just closed for accepting orders; had a few late orders that can be accepted. Before adding those in, \$4685.00 in subs sold; \$1900.00 profit.
- ❖ Hoss's Night – 9/11. If total sales are under \$300.00 -> 20% profit; if greater than \$300.00 -> 25% profit.
- ❖ Chicken BBQ - 9/22 at Shumaker's Garage. Time to Sign Up will be created for volunteers to help fill bags and for baked goods. Pick up is from 11:00-1:00. 100 extra meals will be ordered.
- ❖ The Giving Bean Coffee – October. Just received order forms.
- ❖ Pickle Nickel – 10/27.
- ❖ Freckled Moose – November.
- ❖ Jeff's Jams and Salsa – November.
- ❖ Farmer's Fair – will have Cheese Curd Jack again. Boosters pay \$250.00 for spot and then get a percentage of the profit. The band earns \$300.00 to march in the parade.
- ❖ Sheetz Books – ongoing; last pack just opened.
- ❖ ??Winter Talent Show??

**CONCESSION STAND:** Liz Kuzma and Jill Sprigg are in charge of Snack Shack

- Monday Night FB games: profit given to Kelly V.
  - Discussed ways in the future to get money.
    - Liz will keep until Tuesday night.
- Friday night games:
  - Cabinet needs a lock in snack shack.
  - Where did money counter go? Had one donated; believe it was taken back??
  - Should a new money counter be purchased?
    - Need to count money with another person, drop off in Night deposit box.
  - Missing sodas from stand (approx. 8 bottles) – stand used by other groups.
    - Discussed removing equipment when not in use (hot dog roller was used by another group without permission and was put back dirty).
  - Discussed purchasing a cart to transport items back and forth, to and from SLC.
- No complaints received regarding increased prices and menu item changes.
- Updated announcement needed with sponsors to be read at games.

**DISNEY INFORMATION:**

Will be holding a meeting September 30<sup>th</sup> at 6:30 PM to start a committee. Anyone may attend if you want to be a part of the planning.

General, full parent Disney meeting will be held Wednesday, October 2<sup>nd</sup> at 6:30 PM.

**ONGOING BUSINESS:**

- Booster Secretary will get minutes typed and sent to Board Members for review and approval.
- ***Members need to review minutes and email any items they would like added to agenda for next meeting by Saturday evening prior to next meeting.***

**Next Board Member Meeting is 10/14/19 at 6:30 PM in band room or chorus room (whichever is avail.)**

**MOTION TO ADJOURN:** Shelly McCartney 1<sup>st</sup>, Michelle Singer 2<sup>nd</sup>  
Meeting adjourned at 7:30 PM