

NMB Meeting Minutes
9/14/2020 at 7:00 PM

CALL TO ORDER at 7:00 PM

Introduction of Booster Officers and Board of Director Members

Board of Directors held their first meeting on this day at 6:00 PM

Discussed need to review and revamp Booster Bylaws moving forward.

BOOSTER OFFICERS PRESENT:

President: Shelly McCartney (also BOD Member)

Vice President 1: Steve Harriman

Vice President 2: Brian Falck

Treasurer: May Gallagher

Assistant Treasurer: Danielle Harriman

Secretary: Michelle Singer

Publicity Director: Traci Keiffer

Ways & Means: Liz Kuzma

Excused: Jill Sprigg

GENERAL MEMBERS PRESENT:

Carol Bushey (BOD Member)

Sheri Henry

Kris Garverick

Mandy Hallman

Ted Singer

Paula Rudy

Deb Bream

Chris Kuzma

DIRECTORS PRESENT:

Andrew Sheffer

Chad McCartney (BOD Instrumental Dept. Member)

Laura Bissell

TREASURER REPORT: (May Gallagher)

Student accounts reconciled and up to date with the exception of the mum sale and any recent requests to use monies from student accounts.

Treasurer's Report was made available to attendees for discussion and review.

- Disney Acct. Beginning and Ending Balance = \$3067.30
- Reserve Acct. Beginning Balance = \$7015.39. Received \$500.00 from PBF for banners. Ending Balance = \$7515.39
- Indoor Acct. Beginning Balance = \$6523.70. Income of \$6.00 for accessories and \$100 donated for student account. Ending Balance = \$6629.70
- Student Accts. Beginning and Ending Balance = \$8527.28.

- Primary Acct. Beginning Balance = \$15,860.86. Income of \$3875.00 for Giant gift cards; \$8491.43 for membership dues, sponsors, flamingo flocking, and TNT fireworks; \$1455.00 for membership dues, flocking, and Giant GC. Expenses of \$24.00 for bank service fee, \$499.00 for HS Pit Reimbursement (Rowader). Ending Balance = \$29,159.29.

Approval of Treasurer's Report – Liz Kuzma 1st, Steve Harriman 2nd

****Student Accounts – need to submit form (found on Booster website) to request the use of funds.

****Form created for reimbursement (found on Booster website). Can be used for purchases made for music program activities. Need to attach receipts to form.

SPONSORSHIP/MEMBERSHIP INFORMATION: (Brian Falck)

- Membership Drive was done before and after marching practice for a few nights. About 40 members to date.
 - Future membership drives will be done at performances.
- Sponsorship
 - Need to send out Thank You notes to Sponsors
 - Will be updating Sponsors on Music Dept. Website
 - Will be updating Sponsors on Booster Website (which is being overhauled)
 - Recognition will be done with each music program performances
 - Banners for parades/performance are being designed by Nathan Young with Exhibit Studios.
 - 1 horizontal banner for stadium and parades
 - 1 vertical banner for concerts, musicals, etc.

FUNDRAISERS: (Liz Kuzma)

- TNT Fireworks Tent - \$6133.28 raised, \$267.50 in donations, Kona Ice donation \$460.00. (\$6960.78 Total)
- Flamingo Flocking – will continue until spikes will not go into the ground. 47 families have been “flocked” for a total earning of \$1420.00 to date.
- Mum Sale – 730 mums sold. Earned \$3.75 each. \$150.00 for delivery. Students earned \$1.20 per mum sold for a total of \$856.80 to student accounts. Boosters earned \$1432.05.
- ****UPCOMING**** Fall Festival – October 3rd from 8:00 AM – 1:00 PM. So far have 4 crafters, 4 yard sales, 2 consultants. Will be a Time to Sign Up for Baked Goods. Being announced on/in WITF, Town Planner, WINK 104, Lions Sign in Town, Dillsburg Banner.
- Snack Shack – Will be opening for JV, Jr. High, and Varsity Football for now. Serving about 75 people each game. Need 2-3 people to help – 3 people have been trained; no other volunteers needed at this time. Time to Sign Up will be sent out for donations of candy/snack items.

**Remind message will be sent for Time to Sign Up information.

DIRECTOR'S REPORTS:

- Laura Bissell (HS Chorus/Disney Trip coordinator)
 - No Disney update at this time. Awaiting further direction from Administration.
 - ALL PMEA festivals have been cancelled for the 2020-2021 school year.
 - Bear singer audition will be held in near future and National Anthem Project will continue.
- Andrew Sheffer (HS Band/Marching Band)
 - Marching Band – Home Football games for Football parents only.
 - 4 Away Football games will allow MB to use field for shows. Stands will be opened for a limited number of people.
 - 9/25 – 1st away game. Will have a practice competition. Kids to wear N-shirts. ?Possible for Friends & Family Night. Will also Live Stream show.
 - 10/2, 10/16, and 10/30 are the remaining away games.

- 2 parents per student is 225 people.
 - Discussed doing 2 shows to allow for more spectators. Concern is that there may be a few students who cannot perform 2 shows in a row.
 - Time to Sign Up will be set up but kept hidden until confirmed that F&F can happen on 9/25.
- Chad McCartney (MS Band)
 - Plans on having MS Jazz Band and Wind Ensemble.
 - Possible montage for Holiday concert to create holiday greetings.
 - There are 32 kids in the MS Band Room with 6 ft. spacing
 - Much learning is online.

ONGOING BUSINESS:

- Senior Recognition:
 - There will be a Senior Night at a home FB game. Band parents cannot attend, but senior students are able to participate.
 - Marching Band is planning on their own Senior Night (discussed 10/2 as possible date).
- MB Pictures – have 1 chance to use uniforms, then need to go for cleaning. Senior students have the choice of wearing uniform or N-shirt or dressing up. Uniforms are dry clean only and there is a specific dry cleaner used. The cleanings are budgeted by the District. Pictures are being set up with a private photographer. A link will be sent with pictures and parents/family will have permission to print wherever. Price is pending at this time for sitting fee. Cannot have parent volunteers to help with uniforms. Decision made that all students except for seniors will wear N-shirt for pictures.
 - Motion made by Steve Harriman for Boosters to pay up to \$200.00 for sitting fee for pictures. If there is a remaining amount, it will be split up evening and paid by underclassmen. Paula Rudy 2nd the motion. Motion approved for Boosters to cover up to \$200.00 for sitting fee for pictures.
- Marching Band Banquet: unknown at this time. Did discuss having off-site from school grounds and outdoors, if possible.

BUDGET: (Steve Harriman) Copy of Budget provided to attending members.

- INDOOR: Total Income \$9500.00 from donations, sponsors, fundraisers, home show.
 - Expenses Dance & Guard - \$3000.00 (Staff salary, uniform accessories)
 - Expenses Percussion - \$2000.00 (Staff salary, uniform accessories)
 - Expenses – Combined and Misc. - \$3750.00
 - Total Expenses - \$8750.00
 - Total Misc. Expenses - \$750.00
 - Total Expenses - \$9500.00
- General: Total Income \$22,500.00 (Fundraisers, sponsorships, home show).
 - Expenses Orchestra, Choir, Musical - \$3500.00 (NAP, Bear Singers, Musical Pit, Giving Choir)
 - Expenses Elementary Music Programs - \$975.00 (Ukuleles, Stereo system, Rhythm, Stand Rack)
 - Expenses Marching and Instrumental Ensembles - \$17,260.00 (Staff salaries, Trailer costs, Liability Insurance, etc.). Includes \$1200 for face masks and \$800.00 for bell covers; district is paying for half of total cost, split with boosters 50/50.
 - Total Program Expenses - \$21,735.00
 - Misc. Items - \$750.00
 - Total Expenses - \$22,485.00
- Discussion:

- Truck Driver for Disney trip is paid by District while in Disney only. Boosters pay for trip down and back.
- Scholarship: ? add to budget.
 - Ornaments sold during Indoor season - limited edition, dated. Ornaments donated by Harriman Family. 100% earned back and earnings were for Scholarship fund.
 - Idea presented to ask a Music Company to sponsor the ornaments.
- Motion made by Michelle Singer for special recognition to Golden Rentals for their additional \$500.00 donation for COVID-related relief. 2nd by Steve Harriman. Motion approved.
- General Fund Budget approved by Board of Directors. Budget then approved by 13 Booster Officers/Members.
- Indoor Fund Budget approval tabled by BOD until further discussion with Sheri Henry (Director) and Staff.

Next Meeting is 10/12/2020 at 7:00 PM in band room or chorus room (whichever is avail.)

MOTION TO ADJOURN: Liz Kuzma 1st, Traci Keiffer 2nd
Meeting adjourned at 8:23 PM